

## Prosperous Communities Matters Arising Schedule

### Purpose:

To consider progress on the matters arising from previous Prosperous Communities Committee meetings.

**Recommendation:** That members note progress on the matters arising and request corrective action if necessary.

### Matters arising Schedule

Meeting	Prosperous Communities Committee				
Status	Title	Action Required	Comments	Due Date	Allocated To
Black	<b>enforcement Training for Parish Councils</b>	<p>Extract from mins 22/10/19</p> <p>in the past Officers from within the enforcement team had provided training to local residents in order that they could be certified to issue fixed penalties. The number of tickets issued by such persons however was very limited because although they had received training catching the culprit in the act still remained a challenge. This was something Officers were prepared to take away and see if further training could be offered as it had been previously and if there was desire and need in the community</p>	<p><b>this is something the council have offered previously and can continue to offer should Parish Wardens wish to issue FPNs for matters such as dog fouling or litter. Any individual has to be authorised and receive specific training. Information on this provision can be outlined within the Parish Charter.</b></p> <p><b>The Parish Charter is due for sign off in June 2020 and does include reference to this matter - TBC</b></p> <p><b>therefore revised target date for circulation of July 2020</b></p>	01/07/20	Grant White
Black	<b>Parish Charter - Final Version</b>	<p>Extract from mins of mtg 3/12/19</p> <p>a report detailing the outcome of the consultation and the proposed final parish charter for approval, be submitted to the Committee in May 2020.</p>	<p><b>please add this report to the report management system - item still awaiting entry onto the workplan.</b></p> <p><b>This matter is due to be considered by Committee on 2 June</b></p>	31/01/20	Grant White
Black	<b>Employment &amp; Skills Partnership Update for Member Bulletin</b>	<p>Extract from Prosperous Communities 28 Jan 2020:</p> <p>Resolved that ... regular updates be provided by the Senior Project &amp; Growth Officer for Employment &amp; Skills via the Members' Bulletin.</p> <p>Update to be provided for next available edition.</p>	<p><b>An update was due to be provided in the bulletin on 7 May</b></p>	31/05/20	Amanda Bouttell

Green	<b>information pack for parish councils re reporting issues</b>	<p>Extract from mins of mtg 22/10/19</p> <p>Officers undertook to prepare a guidance and information pack for Parish Councils covering some of the top issues affecting a number of parishes, explaining how to report certain issues and the options available to them. This was welcomed.</p>	<p><b>We will complete a draft during December/January however won't send out until after the Parish Charter consultation has been completed. This will allow us to add in any other bits of information that parishes may find useful as identified during the consultation.</b></p> <p><b>therefore revised target date for circulation of June 2020</b></p>	15/06/20	Grant White
Green	<b>Bird Feeding in the Market Place</b>	<p>Members stated that signs had not yet been placed in the Market Place and so this issue persisted. Previously it had been stated that: Our Comms Team have produced a design for a sign. This has been checked with Environmental Enforcement Officers and due to get a number of signs produced. Signs expected to be completed and put up during December/January.</p> <p>Enforcement Officers can monitor the situation and use a littering FPN if needed subject to the individuals being identified.</p> <p>Further update to be provided at the next meeting.</p>	<p><b>The signs have been designed and ordered and we are now waiting on the supplier to provide them. This was chased on 3/3/20. As soon as signs are available they will be installed. It is likely that this will be during March 2020.</b></p> <p><b>At cttee on 17 March 2020</b></p> <p><b>The action had been re-opened and up to date commentary included. The Chief Executive added further verbal commentary, advising that 20 signs had now been received and would be erected over the coming days and weeks.</b></p> <p><b>COVID-19 has seen some delays however . All the banding kit has now arrived so the signs should hopefully be erected within next two week</b></p>	02/06/20	Andy Gray

<p><b>Green</b></p>	<p><b>viable housing solution - decision in principle only pending receipt of BP and need for member workshop</b></p>	<p>extract from mins of mtg 17/3/20</p> <p>The Chief Executive gave assurance that the business plan would address all of those concerns expressed by the Committee. Due to the far reaching implications of entering into any such partnership, the Chief Executive further suggested that once in receipt of the Business Plan, a workshop would be held with Members in order that they could scrutinise the detail and be confident in any decision. Furthermore it was suggested the decision be made using the concurrent committee arrangements.</p>	<p><b>once BP is received. Officers will need to work together to: -</b></p> <ul style="list-style-type: none"> <li><b>arrange a workshop for all members</b></li> <li><b>agree a date for a concurrent cttee meeting.</b></li> </ul> <p><b>timeline and approach to be kept under review due to current SD measures</b></p>	<p>30/09/20</p>	<p>Ian Knowles</p>
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